



Archbishop M.C. O'Neill Catholic High School

ÉCOLE SECONDAIRE CATHOLIQUE ARCHBISHOP M.C. O'NEILL
REGINA ROMAN CATHOLIC SEPARATE SCHOOL DIVISION NO. 81

Mr. Mark Wernikowski
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Dear Parents/Guardians:

RE: DRIVER EDUCATION REGISTRATION

Your son/daughter has expressed an interest in the Driver Education program to be offered at Archbishop M.C. O'Neill High School.

The course will consist of a mandatory 30 hours classroom and six (6) hours behind-the-wheel in-car instruction. The vehicle to be used for driving instruction has a dual-brake control and is insured for all who ride in it. The vehicle is also outfitted for driving with students with disabilities.

The object of Driver Education is to prepare competent and skillful young drivers. It is most important, therefore, that the student be allowed to practice in the family car until he/she has mastered what has been taught. It is in this area that parents have a great part to play in the satisfactory completion of the training.

Please note students in this program hold a Class 7 – Learner's License which has these requirements and restrictions:

Requirements:

- 16 years of age (15 years of age, if enrolled in high school program)
- pass SGI written test
- must hold a valid learner's license for a min. of nine (9) months. before taking a road test
- completion of Driver Education Program is mandatory

Restrictions:

- must have a supervising driver in the front passenger seat at all hours
- supervising driver must be an experienced, licensed driver (not in the G.D.L. Program)
- between midnight and 5:00 a.m., passengers must be immediate family members – NO friends
- number of passengers limited to number of seat belts
- cannot consume any alcohol and drive (zero blood alcohol content)

Admission into, and continuation within, the Driver Education Program will be based on students displaying the four habits of success: (1) attend school regularly and punctually, (2) come each day with a positive attitude and a willingness to work hard, (3) complete all work to the best of their abilities and turn assignments in by due dates, (4) prepare for exams.

School suspension or withdrawal from school may result in students' being discontinued from the Driver Education Program and having their learner's license revoked.

Students become eligible on an age basis with the oldest given first opportunity unless they don't meet requirements or have been previously dismissed from Driver's Education. The only cost to the student will be the usual cost of a license and a fee for road testing. The student's own ability and desire to learn will determine whether he/she is able to pass the final road test.

Students must register with SGI and fill out the attached driver registration form. The return of the forms, with your signature, will assure us that we have your informed consideration, co-operation, and willingness to participate in the program.

Sincerely,

Mark Wernikowski
Principal
encl (2)



High School Driver Education

SGI Customer Number, photo capture and Online Testing

A SGI customer number is required to enrol in high school driver education. This can be done well in advance of being enrolled in driver education. Changes effective Feb 24, 2020 also require a photo to be captured when the customer number is issued. The photo being captured at the time of the initial visit is to protect the identity of our customers. This makes the ID more secure and improves our ability to prevent fraudulent activity and identity theft.

Visit a motor licence issuer to:

Get yourself a customer number

- Bring two pieces of original identification to establish your full legal name, complete date of birth and signature (e.g., Canadian birth certificate/Canadian passport and Saskatchewan health card). Visit www.sgi.sk.ca for more information.
- Bring the Signature Form for First Time Drivers. If section A of this form is completed by a parent, it can be used to prove residency. If section C is completed by a parent, it can be used to verify a first time driver's signature.
- Once your identification is established, you will receive a Personal Identification Document containing your customer number. Verify this for accuracy and ensure all information including: height, gender (if you choose to note this on your id) and eye colour are accurate. Once the customer number is assigned you receive an SGI non-driver photo ID card in the mail. The first non-driver photo ID card is provided free of charge.
- Present your identification document or non-driver photo ID card to your high school driving instructor. Note: If you currently have an SGI non-driver photo ID, it already contains a valid customer number, you do not need to visit a motor license issuer.
- In the process of obtaining a customer number you must provide a valid e-mail address to the issuer. We suggest utilizing the students school e-mail address as the parents e-mails are soon forgotten. The e-mail address is immediately sent an activation code that allows you to access the SGI website "MY SGI". This is necessary to write the on-line tests.
- This activation code is only valid for 15 days. Please access My SGI as soon as possible as delay causes problems.

Register a valid email address (only required for online testing)

Note: if you currently have a SGI non-driver photo ID, you can register an email address by calling the SGI Customer Service Centre in Regina (306) 775-6900 or toll free 1-800-667-9868

After you register an email address you can now create a MySGI account and write your tests online during the high school program.

Information to present to Motor Licence Issuer

First Name: _____ Middle Name: _____ Last Name: _____

Address: _____ City: _____ Postal Code: _____

Date of Birth: ddmmmyyyy Height: _____ Gender: _____ Eye Color: _____ Email: _____

Register for MySGI

- Make sure you have added an email address to your customer profile. An activation code will automatically be sent to your email account. You will use this code to set up your MySGI account
- Register for a secure online account by going to www.sgi.sk.ca/online* and select the **Register** button
- Select *I have an activation code*
- Select **Submit**
- Enter your customer number and your activation code, then select the **Submit** button
- Create a username and password and submit
- Review and accept the Terms of Use **
- Welcome to MySGI!

* Not mobile browser compatible at this time

** You will be required to search and select a motor licence issuer of your choice. We recommend searching by city or postal code

If you are unable to set up a MySGI account, online testing will not be an option and a paper exam will be provided.

Learner's Licensing Changes

- **SGI is changing the way novice drivers acquire a learner's license.**
- **Previously, a 15-year-old would have to wait until they were actively taking their High School Driver Education Program to be eligible for a learner's license. Now, they only need be enrolled in a future class to be eligible for a learner's license.**
- **This change reduces the time a 15-year-old would have to wait to qualify for a learner's license, meaning they can get their driver's license sooner after turning 16 once they complete driver training.**
- **This will also result in more practice time behind the wheel (with a supervising driver) before the learner takes their driver's test, encouraging safer driving habits.**
- **Students are still subject to all of the same course requirements as before.**
- **If the student becomes unenrolled, the license is cancelled.**

- 1. What's changing?** The specific change pertains to when a 15-year-old becomes eligible to write their learner's license exam to acquire a learner's license. Previously, they had to be actively taking the High School Driver Education Program. Due to course scheduling and the demand for driver training, there were times when students couldn't get into a class until well into their 15th year, meaning they couldn't get their driver's license until well into their 16th year. Now, they only need to be enrolled in the program to be eligible for a learner's license.
- 2. Who will this affect?** This change will only affect those drivers who are 15 years of age and are waiting to get into their High School Driver Education Program. Individuals who are 16 years of age and older can write the learner's exam at any point.
- 3. Why is this change being made?** The change is being made to reduce delays for novice drivers, and allow them to get more experience with a supervising driver, which is critical in learning how to drive safely. It was brought to our attention as a result of ongoing feedback from students, parents and educators.
- 4. When does the change take effect?** The change takes effect immediately.
- 5. How do students prove they are enrolled in a future High School Driver Education Program?** Students will need to have the principal, vice-principal or driver instructor sign the Signature Form for First Time Drivers ([available to print on the SGI website](#)), and bring the form with them when they go to write the tests. This will verify that the student has applied for the High School Driver Education Program. This form is also required as parental approval for any new driver under 18 years of age and is an acceptable document to prove Saskatchewan residency and a second identification document.
- 6. Does this mean that those students would spend less time doing in-class training?** No. Even if a student opts to self-study and write the learner's test prior to the start of their High School Driver Education Program they will still have to spend just as many hours in-class (30 hours) and in-car with the instructor (six hours) to complete the course.

7. Is there an added cost to get a learner's license before starting the High School Driver Education Program?

To get a Class 7 learner's license a student needs to pass the Basic Knowledge exam, the Sign Exam and a vision test. The cost of writing these exams at SGI before being in the High School Driver Education Program is \$25 (per attempt). The High School Driver Education Program is free. The cost of validating the license is the same in both cases, \$100 for 5 years or \$25 per year.

8. What happens if the learner doesn't attend or complete the class they register for? Their learner's license would then be cancelled. There are processes in place to prevent any loopholes that would allow a student to keep their learner's license without attending or completing the course.

We hope this letter answers your questions; should you have any questions we may have missed, contact us via telephone or e-mail.

Ron Buddecke
306-536-5301
rbuddecke@sasktel.net

Judy Buddecke
306-540-6430
jbuddecke2002@yahoo.ca

Please Print

LEARNER ID# _____ (For Office Staff to fill out)



Signature Form/Guarantor Form For First Time Drivers

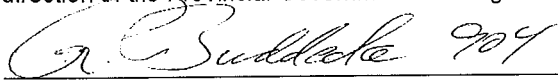
NOTICE TO ISSUERS: Please give this form to any applicant who is enrolled or intends to be enrolled in high school driver education or is 18 years of age and younger, and applying for a driver's licence.

A. Customer Information:

Last Name	
First Name	Middle Name
Number & Street or Box Number	
City/Town	Postal Code
Email Address	
Applicant's Signature _____	
Date _____	
Notice to Applicant: Before you apply for your driver's licence, please obtain the necessary signature(s). A driver's licence will not be issued unless the signed form is presented at the time of application.	
Please be advised we share your information with a third-party service provider who conducts driver licence training, testing and eye exams. We give them the least amount of information needed to provide the services we require, restrict their ability to use the information for any other purpose and require them to keep your information safe and hold it in confidence.	
Notice to Parents: In accordance with federal and provincial legislation, driver records including driver exam and eye exam results are personal information and therefore cannot be disclosed, including to parents, except with the consent of the individual or as required by law.	
Signature of Parent or Guardian: As the Parent/Guardian, I am providing the required signature/authorization for a person under the age of 18 who is applying for a driver/learner's licence, where the applicant for the licence has not previously held a driver's licence. As the Parent/Guardian, I verify that the above stated address is the primary residence in Saskatchewan of the above named customer.	
Signature of Parent or Guardian _____	
Date _____	

B. Signature of Principal, Vice-Principal or Instructor:

Applicants 15 years of age must be enrolled in or intend to be enrolled in a High School Driver Training Program under the direction of the Provincial Government. The signature of the Principal, Vice-Principal or Instructor must be provided.


Signature of Principal, Vice-Principal or Instructor _____

_____ Date

C. Complete this section only if the applicant does not have ID with their signature on it.

A parent or guardian must accompany applicant to the licence issuing office and produce photo ID if applicant under the age of 18 cannot present ID with their signature on it.

Parent or Guardian Identification Presented (photo Driver's Licence preferred):

Driver's Licence #:

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D. ISSUER: Complete this section ONLY if the appropriate sections have been completed.

Applicant's Customer Number:

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Issuer Initials

Issuer Code

Date