



# Archbishop M.C. Catholic High School

## Parent Teacher Student Conferences



Log in to the following <https://oneill-sask.schoolsoft.ca/login.jsf>

- We are currently in Semester Two.
- For semester 2 the Regina Catholic School Division will have two potential conference options – to meet with teachers face to face OR virtually through Microsoft Teams/phone call.
- Conferences have been set up in blocks to facilitate this process (afternoon and evening virtual sessions / face to face sessions).
- Please log in to the Conference Bridge to schedule a time for Thursday, March 27, 2025 between 1:00 PM and 8:00 PM.
- The online process opens at 7:00 AM, Wednesday, March 19, 2025.
- *Note: If you are new to the conference website, you will need to create a username and password to enter the site. Please refer to the instructions below.*
- Conferences will be 7 minutes in length with 3 minutes of transition time to get to your next appointment.
- Students are strongly encouraged to participate in the conference, along with their parent/guardian.

*Click Register Now  
If you have previously  
registered please  
enter your email and  
password then skip to  
'book a conference'  
screen. If you  
forgotten your  
password, Conference  
Manager does have a  
"forgot your  
password" option  
under the login  
button.*

Archbishop M.C. O'Neill High Conference Manager - Windows Internet Explorer

https://oneill-task.schoolsoft.ca/register.jsf

File Edit View Favorites Tools Help

Convert Select

Favorites Suggested Sites Free Hotmail Web Slice Gallery

Archbishop M.C. O'Neill High Conference Manager

Support

### Registration

Please enter the required information below:

**PARENT/GUARDIAN INFORMATION**

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Email Address: \_\_\_\_\_ Confirm Email Address: \_\_\_\_\_

Password: \_\_\_\_\_ Confirm Password: \_\_\_\_\_

Passwords are case sensitive and must be at least 6 characters in length.  
To ensure that you receive emails from the Conference Manager, we recommend adding "appointments@schoolsoft.ca" to your Address Book.

**STUDENT INFORMATION**

STUDENT 1: First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

STUDENT 2: First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

STUDENT 3: First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

STUDENT 4: First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

STUDENT 5: First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

STUDENT 6: First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Done

Start Archbishop M.C.O. Neill... Inbox - Microsoft Outlook... Microsoft PowerPoint... Parent Teacher Stude... Parent Instructions for... Archbishop M.C. O... Local intranet 75% 10:43 AM

*Fill out information, including email and password, agree to the terms etc. and click submit at the bottom.*

Con't screen

Archbishop M.C. O'Neill High Conference Manager - Windows Internet Explorer

https://oneill-task.schoolsoft.ca/register.jsf

File Edit View Favorites Tools Help

Convert Select

Favorites Suggested Sites Free Hotmail Web Slice Gallery

Archbishop M.C. O'Neill High Conference Manager

Support

Email Address: \_\_\_\_\_ Confirm Email Address: \_\_\_\_\_

Password: \_\_\_\_\_ Confirm Password: \_\_\_\_\_

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STUDENT 3: First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

STUDENT 4: First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

STUDENT 5: First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

STUDENT 6: First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

**Terms and Conditions**

This service is provided by SchoolSoft Technologies Inc. (SchoolSoft).  
Your use of the SchoolSoft system is voluntary. If you are uncomfortable with, or unable to use our online system, you should contact the school to determine alternate ways of scheduling.  
If the occurrence of scheduling conflicts is very rare, it is possible that scheduling errors may arise. Therefore, conferences are held in person.

I have read and accept the Terms and Conditions.

☒ YES ☐ NO

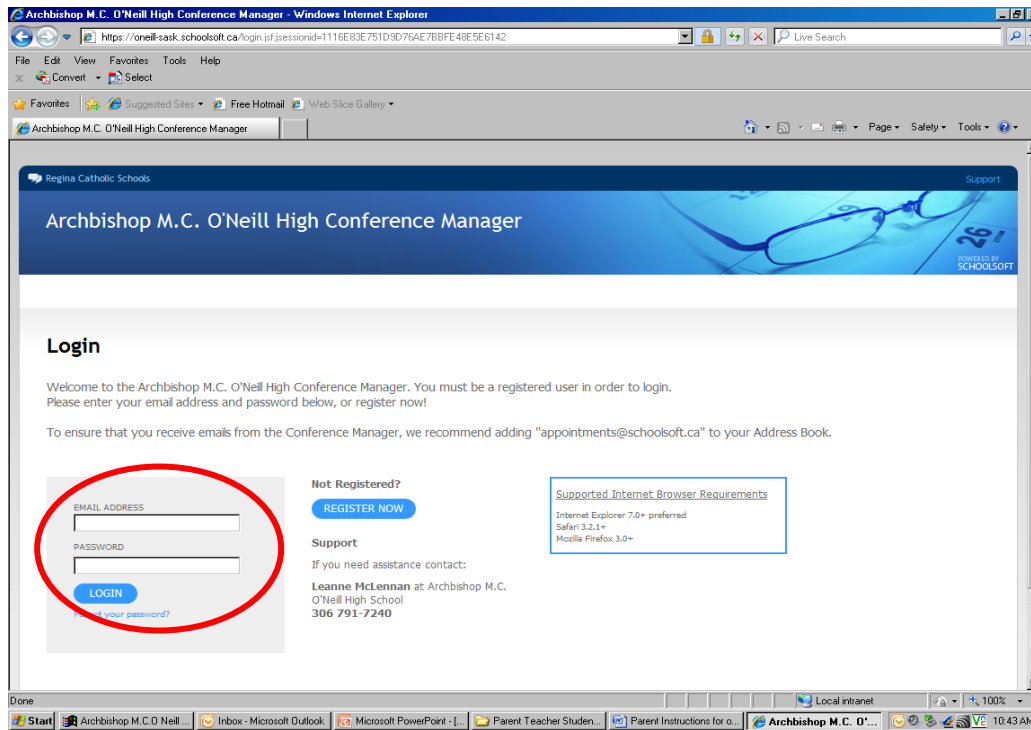
**SUBMIT** **CANCEL**

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Version 3.0.5.0

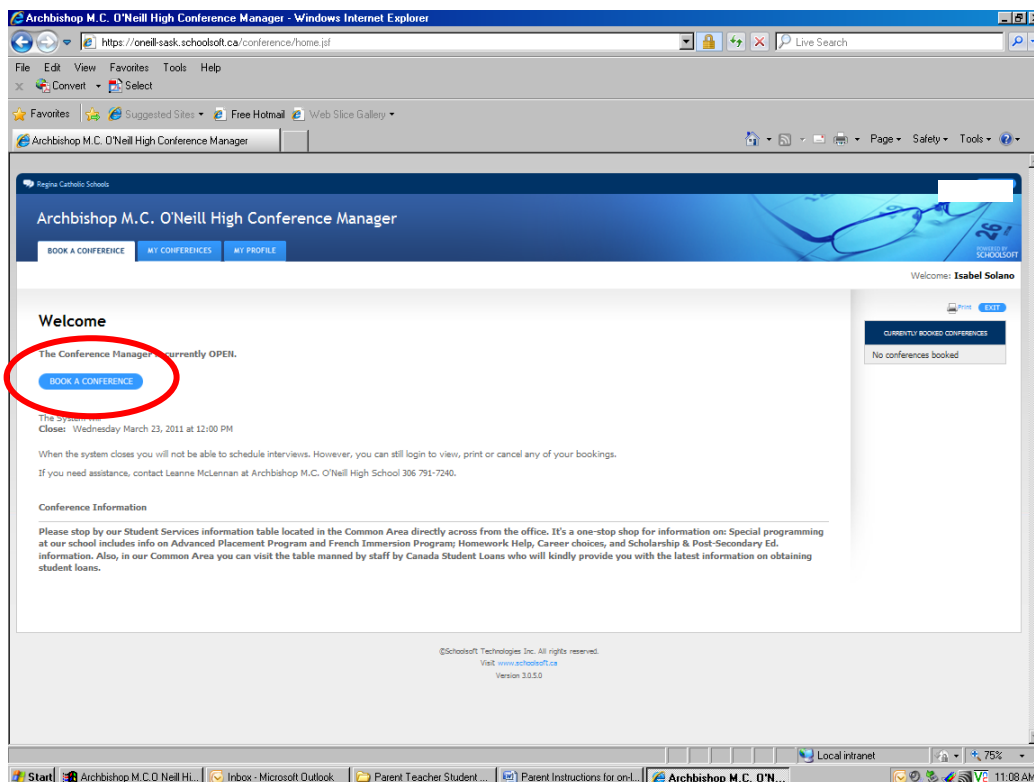
Done

Start Archbishop M.C.O. Neill... Inbox - Microsoft Outlook... Microsoft PowerPoint... Parent Teacher Stude... Parent Instructions for... Archbishop M.C. O... Local intranet 75% 10:51 AM

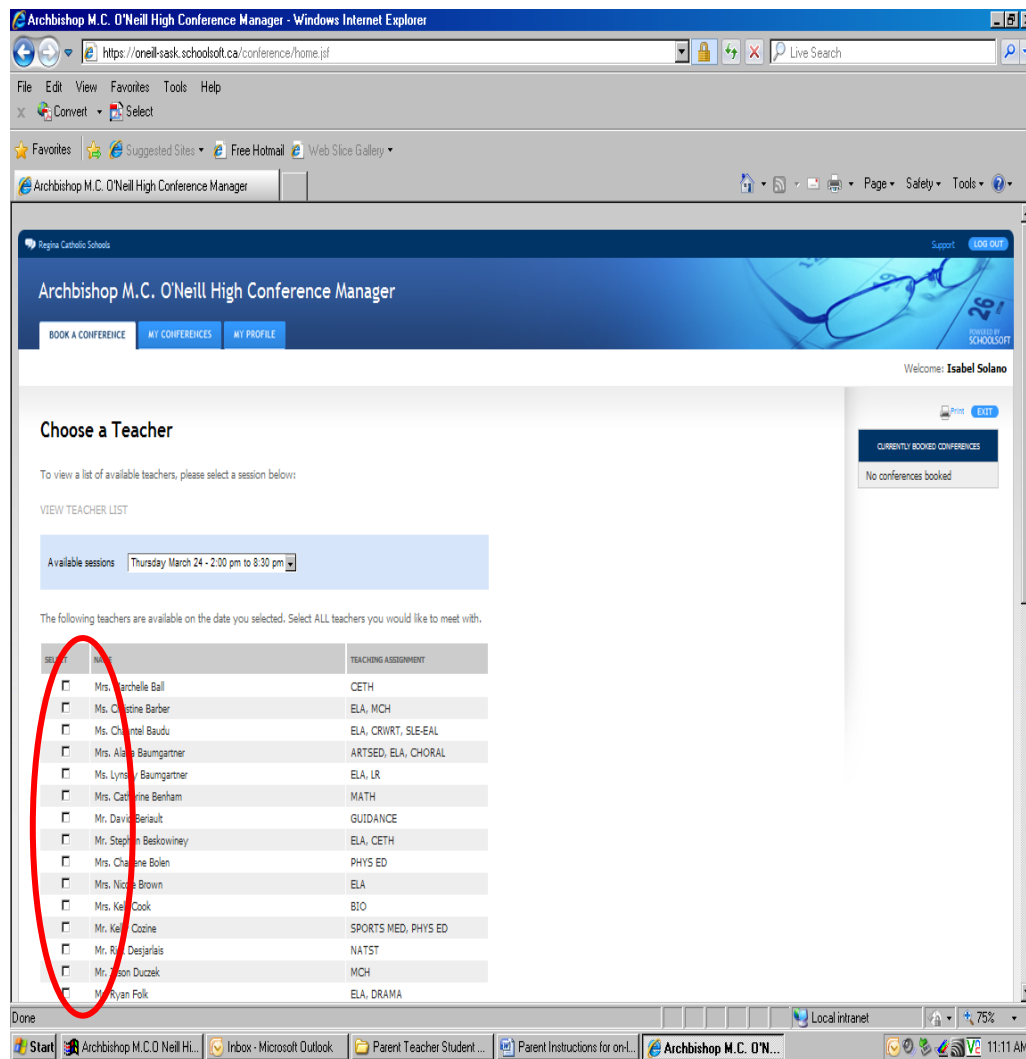
*If you do not have an email address, please contact the school office to set up appointments.  
306-791-7240*



You will then go back to the Log-in screen, sign in with your email address and password.

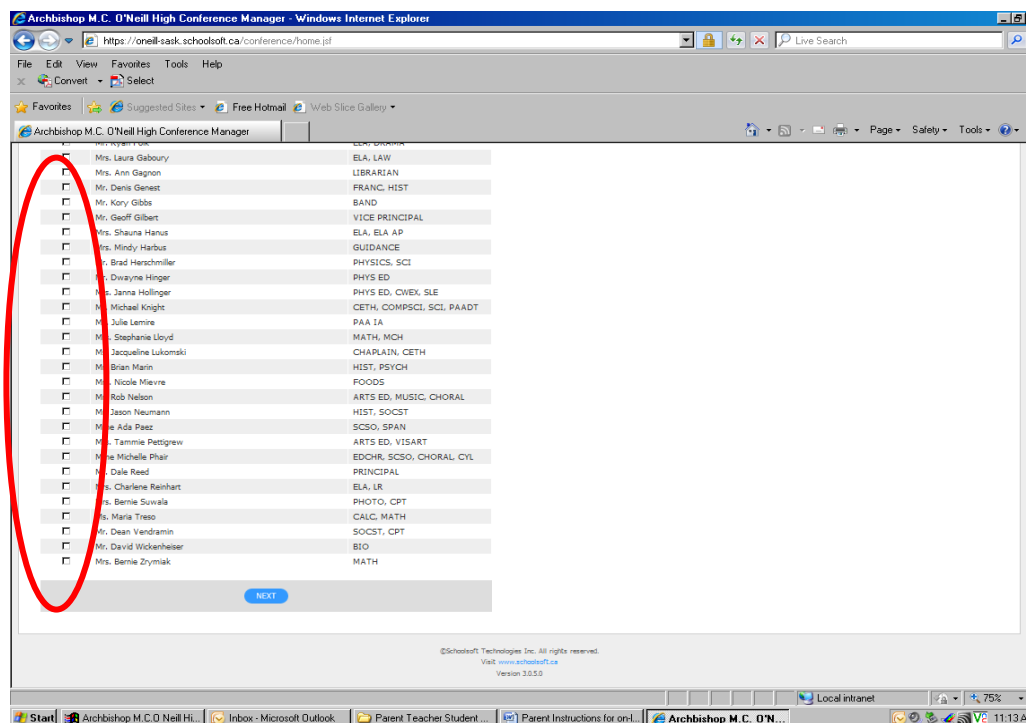


Click Book a Conference.



Choose which teachers you would like to see and click Next.

Screen Continues down



Archbishop M.C. O'Neill High Conference Manager - Windows Internet Explorer

https://oneill-sask.schoolsoft.ca/conference/bookConference.jsf

File Edit View Favorites Tools Help

Convert Select

Favorites Suggested Sites Free Hotmail Web Slice Gallery

Archbishop M.C. O'Neill High Conference Manager

Regina Catholic Schools

Archbishop M.C. O'Neill High Conference Manager

BOOK A CONFERENCE MY CONFERENCES MY PROFILE

Support! LOG OUT

DATE: Isabel Solano

Print EXIT

SELECT A TIME

Thursday March 24 - 2:00 pm to 8:30 pm

Choose an available time slot:

M. Ball Room 219	K. Gotha Room 220	J. Ducek Room 218	B. Herschmidt Room 217	J. Neumann Room 216	B. Zymnik Room 215
2:00	2:00	2:00	2:00	2:00	2:00
2:10	2:10	2:10	2:10	2:10	2:10
2:20	2:20	2:20	2:20	2:20	2:20
2:30	2:30	2:30	2:30	2:30	2:30
2:40	2:40	2:40	2:40	2:40	2:40
2:50	2:50	2:50	2:50	2:50	2:50
3:00	3:00	3:00	3:00	3:00	3:00
3:10	3:10	3:10	3:10	3:10	3:10
3:20	3:20	3:20	3:20	3:20	3:20
3:30	3:30	3:30	3:30	3:30	3:30
3:40	3:40	3:40	3:40	3:40	3:40
3:50	3:50	3:50	3:50	3:50	3:50
4:00	4:00	4:00	4:00	4:00	4:00
4:10	4:10	4:10	4:10	4:10	4:10
4:20	4:20	4:20	4:20	4:20	4:20
4:30	4:30	4:30	4:30	4:30	4:30
4:40	4:40	4:40	4:40	4:40	4:40
4:50	4:50	4:50	4:50	4:50	4:50
5:00	5:00	5:00	5:00	5:00	5:00

https://oneill-sask.schoolsoft.ca/conference/bookConference.jsf#

Local intranet

Start Archbishop M.C.O'Neill Hi... Inbox - Microsoft Outlook Parent Teacher Student ... Parent Instructions for on... Archbishop M.C. O'N...

Click the time under the teacher.

Archbishop M.C. O'Neill High Conference Manager - Windows Internet Explorer

https://oneill-sask.schoolsoft.ca/conference/schedule.jsf

File Edit View Favorites Tools Help

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Favorites Suggested Sites Free Hotmail Web Slice Gallery

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Regina Catholic Schools

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BOOK A CONFERENCE MY CONFERENCES MY PROFILE

Support! LOG OUT

Welcome: Isabel Solano

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2:20	2:20	2:20	2:20	2:20	2:20
2:30	2:30	2:30	2:30	2:30	2:30
2:40	2:40	2:40	2:40	2:40	2:40
2:50	2:50	2:50	2:50	2:50	2:50
3:00	3:00	3:00	3:00	3:00	3:00
3:10	3:10	3:10	3:10	3:10	3:10
3:20	3:20	3:20	3:20	3:20	3:20
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3:40	3:40	3:40	3:40	3:40	3:40
3:50	3:50	3:50	3:50	3:50	3:50
4:00	4:00	4:00	4:00	4:00	4:00
4:10	4:10	4:10	4:10	4:10	4:10
4:20	4:20	4:20	4:20	4:20	4:20
4:30	4:30	4:30	4:30	4:30	4:30
4:40	4:40	4:40	4:40	4:40	4:40
4:50	4:50	4:50	4:50	4:50	4:50
5:00	5:00	5:00	5:00	5:00	5:00

CONFERENCE DETAILS

Teacher Mrs. M. Ball  
Location Room 219  
Teaching Assignment CETH  
Date Thursday Mar 24, 2011  
Time 3:00 PM

Student info

Name **Isabel Solano**

Parent/Guardian info

Isabel Solano  
i.solano@rcs.sk.ca

Comments or Questions (Optional)

Comments or questions for the teacher regarding this conference.

Warning: if you navigate away from this page, or close the browser, your booking will not be submitted.

SUBMIT CLOSE WINDOW

Choose the student you wish to schedule, Submit.

Archbishop M.C. O'Neill High Conference Manager

BOOK A CONFERENCE MY CONFERENCES MY PROFILE

My Conferences

Edit, Cancel or Print your currently booked conferences:

DATE	TIME	TEACHER	TEACHING ASSIGNMENT	STUDENT	LOCATION	
Thu Mar 24, 2011	2:20 PM	Mrs. H. Ball	CETH	John	Room 215	EDIT CANCEL
Thu Mar 24, 2011	2:30 PM	Mr. K. Cozine	SPORTS MED, PHYS ED	John	New Gym Office	EDIT CANCEL
Thu Mar 24, 2011	2:50 PM	Mr. J. Duzek	MCH	John	Room 028	EDIT CANCEL
Thu Mar 24, 2011	3:00 PM	Mr. B. Herschmiller	PHYSICS, SCI	John	Room 205	EDIT CANCEL
Thu Mar 24, 2011	3:10 PM	Mr. J. Neumann	HIST, SOCST	John	Room 103	EDIT CANCEL
Thu Mar 24, 2011	3:20 PM	Mrs. B. Zrymiak	MATH	John	Room 110	EDIT CANCEL

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Version 3.0.5.0

You may then go to the 'my conferences' tab to see your booked times/classroom s etc. and print for your records.

**If you have any questions about this on-line process, please contact the office of Archbishop M.C. O'Neill High School at 791-7240.**